



POLICY MANUAL

Daily Operations - Policy Response District Coverage

Revised: 02-01-08

Code: 1 – 10 – 2

Book Chapter Subject

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2.0 Purpose: Establish Policy and Procedures for Response District Coverage.

2.01 Scope: All Officers and Acting Officers.

2.02 **GOAL**

To maximize City-wide coverage at all times.

2.03 **GUIDELINES**

A primary component of emergency response is timeliness of the response. The fire service is organized to provide response coverage to people and property at risk. At all times our personnel must be conscious of the need to provide effective coverage of the City. Conversely, there are times where it is appropriate to accept a managed increased level of risk by adjusting coverage.

It is recognized that some factors associated with normal department operations and training make it necessary for apparatus to travel outside assigned response districts. Officers shall make every effort to keep engine companies in their first-in response districts.

When engine companies must travel out of assigned response district for any reason, they shall provide response district coverage according to the procedures of this guideline.

2.04 **COVERAGE DURING NON-EMERGENCY BUSINESS ACTIVITIES**

When resources will be out of assigned coverage area the Company Officer shall arrange to swap coverage with another company. After agreeing to the coverage swap, the respective areas become the coverage responsibility of the swapping companies. If traveling out of the assigned coverage area for under 20 minutes, the Company Officer shall arrange for coverage by the closest available resource. If an officer needs clarification, seek approval by the on-duty Battalion Chief.

It shall be the Company Officer's responsibility to:

1. Coordinate coverage with other stations and the Battalion Chief.
2. Arrange district coverage before moving apparatus out of the first-in response district.
3. At all times, the closest available resource shall respond to a call for service.



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2.05 COVERAGE DURING MULTI-COMPANY TRAINING

Two companies may train together near their respective borders, keeping at least one of those two companies available at all times. Two engines can gather for scheduled training at Headquarters however the remaining companies must remain dedicated to coverage.

Three companies assembled for training may only be authorized by Battalion Chief or higher rank. A Training Officer, Battalion Chief or higher rank must be on-site when three companies are together for training. There must be a training plan with specific objectives. A focus of time management of the exercise must be to complete the drill quickly so coverage may be re-adjusted. For example, cognitive aspects of the training should have taken place prior to units arriving on-site so time is not taken up with classroom training when manipulative training is the purpose of the exercise.

When three units are at a site for training, the remaining two units will be dedicated to coverage. If the three units are at the Clovis Fire Department Training Center on Lind, the two coverage units will provide coverage from Station 3 and Station 5. One of the three units at the Training Site will be specified as first out to cover the south end of town. All units will maintain awareness of coverage and the need to suspend the training and move units for coverage based on call volume.

When rotating units to and from the training site, rotation must be coordinated so coverage is maintained.

Post-incident reviews are critical learning activities that should take place at various levels for most incidents. Many times a tailboard debriefing of a crew will be sufficient to meet training goals. On occasion, it will be necessary for all crews that were at the incident to come together to review the incident. Such large-scale reviews will be coordinated by the Battalion Chief with a focus on time management related to coverage.

Effectiveness of these procedures to provide appropriate response coverage for the City will determine if this program needs to be amended or discontinued.

2.06 COVERAGE DURING RESPONSES

Company Officers shall be aware of city-wide coverage needs at all times.

If one or two companies are committed to an incident or out of their primary response area for an incident, no change of coverage would be anticipated.

When three companies are committed to incidents for greater than 20 minutes, the remaining uncommitted companies shall move to provide effective City coverage. (As part of a condition report, the officer must announce an approximate time committed



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if it is expected to go more than 20 minutes.) Fresno County Engine 85 can be requested to provide City coverage from Station 85 which will allow Stations 2 and 4 to be covered initially for staging of the two remaining Clovis resources. If Engine 85 is not available, contact Engine 6 for City coverage and send Clovis units to Stations 3 and 5 for initial City coverage.

When only one resource is available, that unit shall report to Station 1. The Duty Chief will adjust resources and call for mutual aid to meet coverage needs.

When station radios are in stand-by mode, typically from 2100-0700 hours, communications shall alert stations to move for coverage.