



POLICY MANUAL

Daily Operations - Policy

Acting Battalion Chief Training Record

Revised: 07-18-00

Code: 1 – 10 – 16

Book Chapter Subject

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16.0 Purpose: To provide a standard method to assure that Fire Captains have been trained to be an Acting Battalion Chief prior to being placed in an Acting Battalion Chief position.

16.01 Scope: All Clovis Fire Department Fire Captains

16.02 **PROCEDURE**

The attached [Acting Battalion Chief Training Record](#) must be completed prior to the end of the Fire Captain probationary process. (See following Insert Sheets 1-10-16A1, A2, A3.)